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## MINUTES

Meeting: **Audit Resources & Performance Committee**

Date: Friday 16 September 2016 at 10.00 am

Venue: The Board Room, Aldern House, Baslow Road, Bakewell

Chair: Cllr A McCloy

Present: Mrs P Anderson, Mrs F Beatty, Cllr A R Favell, Mr Z Hamid, Cllr C Furness, Cllr Mrs G Heath, Ms S Leckie, Cllr C McLaren, Mrs E Sayer, Cllr Mrs N Turner and Cllr F J Walton

Cllr Mrs L C Roberts, Cllr D Chapman and Mr P Ancell attended to observe and speak but not vote.

Apologies for absence: Cllr D Greenhalgh, Cllr N Gibson and Cllr S Marshall-Clarke.

### **43/16 MINUTES OF PREVIOUS MEETING OF 22 JULY 2016**

The minutes of the last meeting of the Audit Resources and Performance Committee held on 22 July 2016 were approved as a correct record.

### **44/16 PUBLIC PARTICIPATION**

Three members of the public were present to make representations to the Committee. It was noted that one member of the public had wished to make representations to the Committee but was unable to attend. It was confirmed that her statement would be read out in her absence.

### **45/16 MEMBERS DECLARATIONS OF INTEREST**

Item 6

Cllr A McCloy, personal, as a member of the Ramblers' Association, they had submitted representations on this item.

### **46/16 PROPOSED TRAFFIC REGULATION ORDER AT WASHGATE (A76226/SAS)**

It was noted that some Members of the Committee had visited the site on 15 September 2016 and the Access and Rights of Way Officer tabled notes of the visit.

Photographs, a route plan, a designations plan and a plan showing public rights of way in Staffordshire were displayed at the meeting.

Appendix 13 was amended to show that the Alliance Trial commenced in 1911.

The Officer read out one response to the consultation that had been received before the end of the consultation but after the report had been published.

The following spoke under the public participation at meetings scheme:

- Mr C Woods, Peak District Green Lanes Alliance, Peak Horsepower and Peak and Northern Footpaths Society, supporter.
- Mr S Wardle, Supporter.
- Mrs A Robinson, Friends of the Peak District and CPRE South Yorkshire, Supporter.
- Mrs E Andrews, as she was unable to attend the meeting the Officer read out her prepared statement.

On behalf of the Authority the Chair thanked the speakers and all those who had submitted well considered and constructive representations.

During the discussion Members considered the following issues:

- Whether there should be exemptions for established motorcycle events and terms of any exemption that may be applied to an event
- The legal status of the route. The Legal Officer confirmed the contents of paragraph 25 of the Committee report.
- Maintenance of the route. As a member of Staffordshire County Council Cllr Mrs G Heath updated the Committee on action she had already taken regarding this issue and confirmed that she would continue to pursue it.
- Alternative ways of making sure that the route was maintained including partnerships, volunteering and alternative funding streams.

As the Committee were minded to consider a permanent traffic regulation order with exemptions for named organised events the meeting was adjourned from 11.10am to 11.25am to allow officers to draft a recommendation on the possible wording of an appropriate motion.

Following the adjournment a motion to consult on a modification to the proposed order was moved, seconded, put to the vote and carried.

#### **RESOLVED:**

**That, as Members were minded to consider a modification of the order publicised to include an exemption for the Bemrose Trial, Reliance Cup Trial, Dave Rowland Trial and Northern Experts, an opportunity for further comments be made in accordance with Regulation 12 of the 2007 Regulations and representations arising from this, and the previous consultation, be reported thereafter to this committee.**

Cllr A R Favell left the meeting at 11.10am during consideration of this item.

#### **47/16 2016/17 QUARTER 1 CORPORATE PERFORMANCE AND RISK MANAGEMENT REPORT (A91941/WA)**

Members considered the report on 2016/17 Quarter 1 Corporate Performance and Risk Management. The report was introduced by Wendy Amis, Senior Performance Officer.

As this would be the last meeting before she left the Authority, the Chair thanked her for her work in supporting the Committee and wished her well for the future.

In appendix 3 the summary table relating to Freedom of information and Environment Information Regulation Enquiries was amended to replace the word “received” with “dealt with”.

In response to issues raised by Members it was agreed that information on the transport design guidance would be included in the forthcoming planning training for Members and that Members would receive a further briefing on progress regarding the emerging organisational design.

The recommendation as set out in the report was moved, seconded put to the vote and carried.

**RESOLVED:**

- 1. To approve the reporting format used in this report for future reporting.**
- 2. To note the Quarter 1 Corporate Performance Return, given in Appendix 1, and agreed actions to address issues identified.**
- 3. To note the corporate risk register summary given in Appendix 2 and accept the status of risks, including the addition of 2 new risks.**
- 4. To note the status of complaints and Freedom of Information Requests, given in Appendix 3.**

Cllr C McLaren left the meeting at 11.55am following consideration of this item.

The meeting was adjourned from 11.55am to 12 noon.

**48/16 EXTERNAL AUDIT 2015/16 ANNUAL REPORT (A1362/ RMM)**

John Cornett from KPMG, external auditors, was present at the meeting to introduce the report. He highlighted the headlines, significant risks, key issues and recommendations in the external auditor’s annual report. He noted the good working relationship with the Authority and thanked the Chief Finance Officer and his team for their assistance during the audit.

The recommendations as set out in the report were moved, seconded, put to the vote and carried.

**RESOLVED:**

- 1. To note the External Auditor’s report at Annex A.**
- 2. To note the letter of management representation at Annex B to be signed by the Chair of Audit Resources and Performance Committee and the Chief Finance officer.**

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**49/16 STATEMENT OF ACCOUNTS 2015-16 (A.137/21/PN)**

The Chief Finance Officer introduced the report which requested approval of the audited Statement of Accounts for 2015-16.

The recommendation set out in the report was moved, seconded put to the vote and carried.

**RESOLVED:**

**To approve the audited Statement of Accounts for 2015-16 as attached at Appendix 1 and note the amendments made to the draft accounts itemised in Appendix 2.**

**50/16 2015/16 ANNUAL GOVERNANCE STATEMENT (JS)**

The Head of Law introduced a report summarising the results of a review of performance against the Authority's Code of Corporate Governance and seeking approval of the audited Annual Governance Statement for 2015/16.

It was noted that since the draft statement had been published in May an additional area for action had been identified relating to the outcome of the European Union referendum.

It was also noted that following the publication of a new framework document by CIPFA and Solace a revised Code of Corporate Governance would be developed for use next year.

The recommendation for approval of the Statement was moved, seconded, put to the vote and carried.

**RESOLVED:**

**To approve the audited Annual Governance Statement for 2015/16 for sign off by the Chief Executive Officer and the Chair of Audit, Resources & Performance Committee.**

**51/16 TRAILS STRUCTURES CAPITAL EXPENDITURE (PM3511/ES)**

Members considered a report setting out details of capital expenditure required to fund a backlog of repairs and restoration of bridges, tunnels and viaducts on the Monsal, Tissington and High Peak Trails. The report sought Committee approval to release £600,000, financed from the Capital Fund, to complete high priority work.

The recommendation was moved, seconded, to the vote and carried.

**RESOLVED:**

**To approve £600,000 capital expenditure, as described in Capital Strategy approved by the Authority on 4 December 2015.**

**52/16 LOCAL GOVERNMENT OMBUDSMAN ANNUAL REVIEW LETTER 2016 (RC/A.157)**

Members considered a report providing details of the Local Government Ombudsman (LGO) Annual Review of complaints for the period 1 April 2015 to 31 March 2016.

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Appendix 1 showed that the LGO took decisions on 4 complaints of these 2 were closed after initial enquiries, 1 was referred back for a local solution and 1 was upheld.

**RESOLVED:**

**To note the Local Government Ombudsman annual review letter as set out in Appendix 1 of the report.**

**53/16 RISK MANAGEMENT POLICY (A91941/WA)**

**RESOLVED:**

**To approve the updated Risk Management Policy in Appendix 1, and the supporting documentation in Appendix 2.**

The meeting ended at 12.35 pm